

**AUCKLAND COUNCIL**  
**HOWICK WARD**

**ANZAC DAY PARADE 2020**

**ROUTE & ORGANISATION**

**Memo:** To all organisations attending the ANZAC Day parade, 25 April 2020

**From:** Parade Commander

1. The following memo details a set of standard procedures to be used for the Howick ANZAC Day parade.
2. This memo will be produced each year with changes as required and each organisation will be given a copy early in the New Year.
3. The RSA would like to encourage the attendance of the children/grand-children of ex-service personnel. They are asked to march with their relative in the appropriate section of the parade.
4. Descendants with medals of ex-service personnel who wish to wear the medals and attend the parade will be most welcome. They will march in the RSA contingent with an assigned "buddy". (Please let the parade commander know, on the day, if you are attending).

**Parade Times:**

1030	Parade gathers on Mellons Bay Road
1035	Parade falls in
1045	Parade marches off to Stockade Hill
1100 approx.	Parade arrives at Stockade Hill, and service commences.
1145 approx.	Completion of service, retire from Stockade Hill
1150 approx.	Parade falls in on Ridge Road
1200 approx.	Parade marches off

**Parade Route:**

Depart Mellons Bay Road, around the back of Stockade Hill, along Ridge Road then up through the main entrance to Stockade Hill.

**On completion of service; depart Ridge Road thence to Picton Street to Moore Street and into the civic carpark behind the ASB Bank.**

**Parade Order of March:**

1. Smiths Locksmiths Howick Brass Band
2. Guard (if one is available)
3. RSA Standard bearer
4. Parade Commander
5. NZ, Australian & Turkey Standard Bearers
6. Official party (Local Board Chairman & President of the Howick RSA)
7. RSA Service Standard Bearers (6)
8. RSL Youth Tour Group
9. Returned and Service Women
10. Returned and Service Men
11. RSA Woman's Section
12. NZ Police
13. Councillors and MP's
14. Fire Brigade
15. Howick Volunteer Coastguard
16. 40 Sqn ATC
17. Howick/Pakuranga Community Patrol
18. Macleans College
19. Howick College
20. Pakuranga College
21. Botany Downs College
22. Elim Christian College
23. Sancta Maria College
24. St Kentigern College
25. Ormiston Senior College
26. Edgewater College
27. Mission Heights Junior College
28. Ormiston Junior College
29. Intermediate Schools
30. St Kentigern Old Collegians Pipe Band
31. Youth groups - Young Mariners, Scouts, Guides, Cubs, Brownies, Boys/Girls Brigade etc.

### **Formation of the Parade:**

1. The Guard and all groups through to and including colleges will form in a column of 3's.
2. Youth groups will form in a column of 6.
3. A distance of 3 marching paces is to be between all marching groups.
4. St. Kentigern Old Collegians Pipe Band and youth groups will form on the **NORTH** side of Mellons Bay Road and will be 'fed' into the parade formation as it gets underway.
5. Smiths Locksmiths Howick Brass Band will counter march on reaching the lower entrance to Stockade Hill. They will cease playing as soon as St. Kentigern Old Collegians Pipe Band comes into view along Mellons Bay Road.
6. On reaching the entrance to Stockade Hill, St Kentigern Old Collegians Pipe Band will follow the Intermediate Schools up onto Stockade Hill and break ranks as they reach the entrance to the cenotaph area.
7. The Mayor (or his rep) & the President of Howick RSA, will take the salute from each group as they pass the dais at the junction of Uxbridge Road and Picton Street. Each group should perform an "Eyes Left" at the first flag before the dais and an "Eyes Front" once the last person in that group is past.
8. When the parade reaches the carpark behind the ASB Bank, on the march back from Stockade Hill, groups are to be halted at the Monterey Theatre end of the carpark and dismissed immediately to allow other marches into the car park area.
9. The Guard will march to the rear of the RSA and disperse (via lower entrance to RSA car park).
10. The RSA members will make their way from the carpark to the RSA building. Youth groups, led by the ATC, will make their way to the rear of the RSA for morning tea
11. Members from the RSA will be on hand to assist with the formation of the parade. Please follow their directions.

### **Notes:**

1. The Police will block off access to Mellons Bay Road approx. 30mins prior to the formation of the Parade.
2. People 'dropping off' marchers in the parade are asked not to drive into Mellons Bay Road but drop off in Wellington Street.
3. Upon arriving at the top of Stockade Hill, the RSA contingents will go to the left of the Cenotaph (to the seating provided) and the groups from the ATC back will go to the right of the Cenotaph.
4. Leaders of youth groups are asked to attend the morning tea to ensure all attending receive a fair share.
5. A public notice about the parade will be inserted in the local paper by the council approx. 1 week prior to the parade.

6. RSA Service Standard Bearers are to collect their flags from the Howick RSA at 0945. Report to the Parade Commander.
7. Any queries about the parade can be directed to the RSA, or to the Parade Co-ordinator (0212388464, email: natcole65@gmail.com)

**Wet Weather**

There are no wet weather provisions.

M Cole  
**Parade Co-ordinator**  
**Howick RSA**

**Please copy this memo and pass to all who need to know.**